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# Chelmsford City Council Overview & Scrutiny Review

**18 July 2023**

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## Work Programme

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### Report by:

Director of Connected Chelmsford

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### Officer Contact:

Jan Decena, Democratic Services Officer, email: [jan.decena@chelmsford.gov.uk](mailto:jan.decena@chelmsford.gov.uk), tel: 01245 606260.

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### Purpose

The purpose of this report is to invite Members' comments on the Committee's work programme which has been updated since the Committee last met on 6 February 2023.

### Recommendations

Members are invited to comment on the Committee's work programme, attached as Appendix 1 to this report and make any necessary amendments to it.

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## 1. Background

1.1. The Committee's work programme has been updated following the meeting held on 6 February 2023 and is attached at Appendix 1.

1.2. Any changes to the programme since the last meeting are indicated by an asterisk and bold text in Appendix 1.

## 2. Conclusion

2.1. Member's comments are invited on the work programme.

### List of appendices:

Appendix 1 – Work Programme

Background papers: None

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### Corporate Implications

Legal/Constitutional: None

Financial: None

Potential impact on climate change and the environment: None

Contribution toward achieving a net zero carbon position by 2030: None

Personnel: None

Risk Management: None

Equality and Diversity: None

(For new or revised policies or procedures has an equalities impact assessment been carried out? If not, explain why)

Health and Safety: None

Digital: None

Other: None

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### Consultees:

Chair and Vice Chair of the Overview and Scrutiny Committee

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### Relevant Policies and Strategies:

Not applicable

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## APPENDIX 1

**OVERVIEW AND SCRUTINY COMMITTEE****Work Programme**

*\* Any changes to the programme since the last meeting are indicated by an asterisk and bold text.*

<b><u>Subject</u></b>	<b><u>Author</u></b>
<b>Report/s to be confirmed:</b>	
<b>Performance Review Items</b>	
<b>*Theatre Refurbishment Project Evaluation Task and Finish Group</b>	Marc De'ath Chelmsford City Culture Services Manager
<b>5 June 2023</b>	
<b>Performance Review Items</b>	
Annual Report form the Chelmsford Policy Board	Chair of the Chelmsford Policy board
<b>*Cultural Strategy Task and Finish Group</b>	Marc De'ath Chelmsford City Culture Services Manager
<b>Standing Items</b>	
Report on Decisions Taken Under Delegation to the Chief Executive	Jan Decena Democratic Services Officer
Annual Report of the Committee	Jan Decena Democratic Services Officer
<b>18 September 2023</b>	
<b>Performance Review Items</b>	
<b>*Cabinet Portfolio Updates</b>	Leader of the Council
Cabinet Portfolio Updates	Deputy Leader and Cabinet Member for Connected Chelmsford

Climate Change and Ecological Emergency Action Plan Update	Director of Public Places
<b>20 November 2023</b>	
<b>Performance Review Items</b>	
Cabinet Portfolio Updates	Cabinet Member for Fairer Chelmsford
Review of 'Our Chelmsford, Our Plan'	Chief Executive
Revenue Monitoring 2023/24	S151 Officer
Cabinet Member for Growing Chelmsford's Annual Report on Housing Delivery	Jeremy Potter Spatial Planning Services Manager
<b>Standing Items</b>	
Report on Decisions Taken Under Delegation to the Chief Executive	Jan Decena Democratic Services Officer
<b>12 February 2024</b>	
<b>Performance Review Items</b>	
Cabinet Portfolio Updates	Cabinet Member for Greener and Safer Chelmsford
Annual Presentation by Safer Chelmsford Partnership and Essex Police	Spencer Clarke Public Protection Manager  Essex Police
<b>22 April 2024</b>	
<b>Performance Review Items</b>	
Cabinet Portfolio Updates	Cabinet Members for Active and Growing Chelmsford
Reports from Representatives on Outside Bodies	Jan Decena Democratic Services Officer