

CHELMSFORD MUSEUM'S FOURTH OPEN ART EXHIBITION supported by The Friends of Chelmsford Museums

18TH November 2023 to 25th February 2024

CONDITIONS FOR ENTRY

Chelmsford Museum has been part of the fabric of Chelmsford since 1835. Over the years, (since 1930 at Oaklands), hundreds of artists have displayed their work at the Museum including John Nash R.A., John Bratby R.A., Alan and Elizabeth Sorrell, Beryl Cooke and Grayson Perry. Now you have the opportunity to show your artistic talents at a

show which anyone over 18 living within the Chelmsford city area can enter. The exhibition is intended to provide local artists with a well-used venue set in a small and attractive park. The recently redeveloped Museum has proved an extremely popular attraction that is open throughout the week and has displays of local and natural history, pictures, archaeology, ceramics and the Essex Regiment Museum.



Who can enter? Anyone aged 18 or over living within the district boundaries of the Chelmsford City area.

How many works can be entered? Two entries per person.

Who will select the work? A panel of three representing the Museum, the artistic community and the Friends of the Museum.

What can be submitted? The work must be the original work of the person submitting it and must be two-dimensional NO BIGGER than 90cms X 90 cms, (36" X 36"). No photographs can be accepted. All work must be securely framed and be fitted by the participant with mirror plates. Ask if you are not sure about this. Work will be rejected if this requirement is not met. No work will be hung by string, cord or wire. Each work must have a label attached to the back giving the title, medium, artist's name and price. Other details of the participant such as address, 'phone number and e mail address will be required on a separate form which should be signed. Any packaging must be taken away by the participant. Artists must agree that all artworks may be photographed for documentation, security or publicity purposes. (If used an acknowledgment will be given).

Is the work insured? All work submitted should be insured, if required, by the participant, preferably for all risks. All works submitted are at the artist's risk. The museum is

constantly staffed during opening hours and is fitted with security and fire alarms when closed.

Will the work be sold? Exhibited work can be for sale. Any works sold must remain on display until the end of the exhibition. Any work sold will be subject to a 30% commission.

Any artists who are V.A.T. registered are responsible for paying their own V.A.T. as appropriate.

When should work be delivered for consideration?

Works must be delivered by the artist between 10 00 am and 3 00 pm on Saturday 4th November 2023. Works not selected must be collected on Saturday 11th November between 10 00 am and 12 00 noon.

Entry Forms: Individual works must each be accompanied by an entry form which will be available from the Museum's front desk or can be downloaded from the Museum's website or the Friends of Chelmsford Museums' website.

Who will mount the exhibition? The Museum staff will be responsible for mounting the exhibition under the direction of the Assistant Museum Manager-Curatorial and Learning, whose decisions on placement within the gallery are final.

Will there be a Private View? There will be a private view of the exhibition on Friday 17th November, i.e. the evening

before the show opens to the public to which the artist and a guest will be invited.

After the exhibition? Unsold works must be collected on production of the appropriate receipt on 2nd March 2024, (except by special arrangement). Works not collected will be disposed of after two weeks.

Chelmsford Museum reserves the right to refuse any work considered unsuitable without giving a reason. Acceptance of work does not guarantee inclusion in the exhibition. Selection does not guarantee hanging in the exhibition. The decision of the selectors and the Museum are final.

The above conditions constitute the rules of the exhibition and anybody submitting work will thereby be certifying that they will abide by these requirements.

For further details contact Mark Curteis, Assistant Museum Manager. Tel: 01245 605702 email: mark.curteis@chelmsford.gov.uk

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www.chelmsford.gov.uk/museums

friendschelmsmuseums.org.uk