

CHELMSFORD CITY COUNCIL**MINUTES OF THE ANNUAL MEETING OF THE COUNCIL****held on 22 May 2019 at 7pm****PRESENT:**

The Mayor (Yvonne Spence)
The Deputy Mayor (Christine Garrett)

Councillors

R H Ambor	I S Grundy	E J Sampson
L Ashley	N Gulliver	C M Shaw
H Ayres	P V Hughes	R J Shepherd
K Bentley	R J J Hyland	M Sismey
M W Bracken	A M John	A B Sosin
D J R Clark	D G Jones	J E Sosin
P H Clark	G B R Knight	M Springett
W A Daden	J C S Lager	M S Steel
A E Davidson	J S Lardge	C R Tron
C K Davidson	R J Lee	N M Walsh
J A Deakin	M J Mackrory	M D Watson
S M Dobson	L A Mascot	R T Whitehead
N A Dudley	R Massey	T N Willis
C L Finnecey	L A Millane	I Wright
J A Frascaona	R J Moore	S Young
I D Fuller	G H J Pooley	
J Galley	J A Potter	
M C Goldman	R J Poulter	
S M Goldman	S J Robinson	

1. Apologies

Apologies for absence were received from Councillors N Chambers, J M Raven, I C Roberts and T E Roper.

2. Mayor's Announcements

The Mayor informed the Council that over £87,600 had been raised for the Mayor's Charities - Kids Inspire and the Dementia Project, Broomfield Hospital - during her year in office. Representatives of those charities were present at the meeting to receive a cheque for the sum raised, which would be shared equally between them.

3. **Election of Mayor and Deputy Mayor**

(1) **Election of Mayor**

On the nomination of Councillor P V Hughes, seconded by Councillor M Springett, it was

RESOLVED that Councillor R Massey be elected Mayor of the City of Chelmsford for the ensuing year.

(2) **Appointment of Deputy Mayor**

On the motion of the Mayor-elect, which was duly seconded by Councillor R T Whitehead, it was

RESOLVED that Councillor J A Potter be appointed Deputy Mayor of the City of Chelmsford for the ensuing year.

4. **Declarations of Acceptance of Office**

Councillor Massey made the declaration of acceptance of office as Mayor and took the chair. Councillor Potter then made the declaration of acceptance of office as Deputy Mayor.

5. **Investiture of the Mayor's Consort and Deputy Mayor's Escort**

The retiring Mayor's Consort, Mr John Spence, congratulated the Mayor's Escort, Mrs Janice Cheese, and invested her with the Badge of Office.

The retiring Deputy Mayor's Escort, Mrs Sheila Wilkinson, congratulated the Deputy Mayor's Escort, Mrs Gillian Smith, and invested her with the Badge of Office.

6. **Address by Mayor**

The Mayor thanked the Council for electing him.

7. **Retiring Mayor and Retiring Mayoress**

Councillor R T Whitehead and Councillor T N Willis then thanked Mrs Yvonne Spence for her services as Mayor. Mrs Spence expressed her appreciation for the support given to her by Christine Garrett as Deputy Mayor.

8. **Appointment of Mayor's Chaplain and Announcement of Mayor's Charities**

The Mayor reported that he had appointed the Reverend Carol Ball as his Chaplain during his term of office and that the Mayor's charity for the year would be Parkinson's Chelmsford branch.

9. **Election of Leader of the Council**

Councillor S J Robinson was elected as Leader of the Council for the next four years. He outlined the main priorities of the incoming Administration and explained the new Executive structure he intended to operate.

RESOLVED that Councillor S J Robinson be elected Leader of the Council for the next four years.

10. **Leader's Scheme of Delegation**

RESOLVED that the Leader's Scheme of Delegation of executive functions be noted.

11. **Constitution of Political Groups and Arrangements for and Appointments to City Council and Outside Bodies**

RESOLVED that

- (a) the constitution of the following political groups in accordance with the Local Government and Housing Act 1989 and regulations made under it be noted:

Liberal Democrat Group	31 members	Leader:	Councillor S J Robinson
		Deputy Leader:	Councillor M C Goldman

Councillors L Ashley, H Ayres, M W Bracken, D J R Clark, A E Davidson, C K Davidson, J A Deakin, N A Dudley, C L Finnecey, J A Frasca, I D Fuller, S M Goldman, D G Jones, J C S Lager, S Lardge, R J Lee, M J Mackrory, L A Mascot, R J Moore, G H J Pooley, E J Sampson, C M Shaw, A B Sosin, J E Sosin, M Springett, C R Tron, N M Walsh, T N Willis, S Young

Conservative Group	21 members	Leader:	Councillor R T Whitehead
		Deputy Leader:	Councillor J Galley

Councillors R H Ambor, N B Chambers, S M Dobson, I S Grundy, N Gulliver, P V Hughes, A M John, G B R Knight, R Massey, L A Millane, J A Potter, R J Poulter, J M C Raven, T E Roper, R J Shepherd, M Sismey, M S Steel, M D Watson, I Wright

Chelmsford Independents Group	5 members	Leader:	Councillor P H Clark
		Deputy Leader:	Councillor I C Roberts

Councillors K Bentley, W A Daden, R J J Hyland

- (b) the appointment by the Leader of the Council of the following members of the Council as the members of the Cabinet for 2019/20, and the function areas of those members of Cabinet indicated below, be noted:

Deputy Leader and Connected Chelmsford	Councillor M C Goldman
Fairer Chelmsford	Councillor C K Davidson
Greener Chelmsford	Councillor M J Mackrory
Safer Chelmsford	Councillor J A Deakin

(c) the members of the Council indicated below be noted as the opposition spokesmen on the Cabinet function areas referred to:

Function	Conservative Group	Chelmsford Independents Group
Leader's Responsibilities	Councillor R T Whitehead	Councillor P Clark
Deputy Leader's Responsibilities	Councillor J Galley	Councillor I C Roberts
Fairer Chelmsford	Councillor M D Watson	Councillor W Daden
Greener Chelmsford	Councillor M S Steel	Councillor K Bentley
Safer Chelmsford	Councillor M Sismey	Councillor R J Hyland

(d) the following Committees and the Treasury Management Sub-Committee be appointed for the year 2019/20 with the membership and Chairs indicated:

COMMITTEES 2019/2020

Audit Committee	Councillors D Clark (Chair), P Clark, C Finneycy, J Lardge, J Raven, E Sampson, M Sismey, N Walsh, M Watson
Chelmsford Policy Board	Councillors N Chambers, W Daden, C Finneycy, I Fuller, J Galley, M Goldman, S Goldman, N Gulliver, G B R Knight, R Moore, G H J Pooley (Chair), R J Poulter, I C Roberts, A Sosin, M Springett, R T Whitehead, T N Willis
Employment Committee	Councillors P Clark, C Davidson, J Deakin, M Goldman, M Mackrory, J A Potter, S Robinson (Chair to be elected at meeting)
Governance Committee	Councillors R Ambor, H Ayres (Chair), K Bentley, N Dudley, D Jones, N Walsh, I Wright
	And three Parish and Town Council Co-opted (non-voting) Members and two Independent Persons, Clarissa Gosling and Steven Anthony
Licensing/Regulatory Committee	Councillors R Ambor, L Ashley, D Clark, A Davidson, J Frascaona, I Fuller, P V Hughes, A John, D Jones, G B R Knight, R Lee, L Mascot (Chair), L Millane, I C Roberts, T E Roper, R J Shepherd, C Tron

Overview and Scrutiny Committee	Councillors L Ashley, N Dudley, C Finnecey, J Galley (Chair), S Goldman (Vice Chair), I Grundy, R J Hyland, D Jones, J Lardge, M Sismey, M S Steel, C Tron, M D Watson, R T Whitehead, S Young
Planning Committee	Councillors L Ashley, H Ayres, S Dobson, P Hughes, R J Hyland, R Lee, L Mascot, G H J Pooley, R J Poulter, T E Roper, C Shaw, R J Shepherd, J A Sosin (Chair), M Springett, I Wright
	Designated Substitutes – Councillors J Frascona and J Lardge (Liberal Democrats) and L Millane (Conservative)
Treasury Management Sub-Committee	Councillors M Bracken, D Clark, P Clark, C Davidson (Chair), J Raven
Local Joint Staff Committee	Councillors J Deakin, M Goldman, R Hyland, R Massey, S Robinson (Chair to be elected at meeting)

- (e) Councillor M J Mackrory be appointed as the Council's representative on the South Essex Parking Partnership Joint Committee;
- (f) the persons named in Schedule D and shown in Appendix 1 to these minutes be appointed represent the Council on to the outside bodies referred to for the period indicated;
- (g) the Legal and Democratic Services Manager be authorised to make or amend an appointment to any of the non-Executive bodies listed in Schedule C in accordance with the nomination by a political group, where the position has previously been allocated by the Council to that group; and
- (h) the Legal and Democratic Services Manager, after consulting the Group Leaders, be authorised to finalise or amend the appointments to Committees and Outside Bodies in Schedules C and D.

12. **Amendments to the Constitution**

The Council considered a report on a number of changes to the Constitution arising from the appointment of the new Administration following the recent elections and the proposals detailed in item 11 above.

RESOLVED that

- (a) the changes to the Members' Allowances Scheme detailed in paragraph 3 of the report to the meeting be approved;
- (b) the revised Cabinet portfolios shown in Appendix 1 to that report be noted;
- (c) the replacement of the Development Policy Committee with the Chelmsford Policy Board, and the Board's terms of reference set out in Appendix 2, be approved; and

(d) the Legal and Democratic Services Manager be authorised to make the necessary direct and consequential amendments to the Constitution arising from resolutions (a) to (c) above.

13. **Designation of Monitoring Officer**

The Council was requested to note the decision of the Chief Executive under delegated authority to appoint of Lorraine Browne as the Legal and Democratic Services Manager and Monitoring Officer.

RESOLVED that the appointment of Lorraine Browne as the Legal and Democratic Services Manager and Monitoring Officer with effect from 3 June 2019 be noted.

The meeting closed at 8.05p.m.

Mayor

Appendix 1

APPOINTMENT OF COUNCILLORS TO OUTSIDE BODIES – 2019/2020

	<i>Term of Office</i>	<i>No. of Representatives</i>	<i>Current Representatives</i>	<i>Nomination</i>
Chelmsford Age Concern	1 year	1	Councillor De Vries	Councillor A Davidson
Chelmsford Business Board	1 year	1	Councillors Gulliver and Whitehead	Councillors Bracken and Robinson
Chelmsford Business Improvement District	1 year	1	Councillor Wilson	Councillor Bracken
Chelmsford CAB Trustee Board	1 year	4	Councillors Ashley, Fowell, John and Lumley	Councillors Ashley, Ayres, John and Tron
Chelmsford Council for Voluntary Service	1 year	1	Councillor Garrett	Councillor Young
Chelmsford Cultural Development Trust (new appointment)	Length of appointment to be decided by the Council	1	Councillor Chandler	Councillor Frascona
Chelmsford Educational Foundation	3 years commencing 1 st May 2017	2	Councillors Ahmed and Seeley	Liz Ahmed and Graham Seeley
Chelmsford Local Highways Panel	1 year	4	Councillors Ambor, Holoway, Ride and Shepherd	Councillors Lager, Lardge, Shaw and one Conservative member
Chelmsford United Charities	4 years commencing October 2015	3	Councillors Alcock, Hindi and Watson	No appointments required at this stage
	4 years commencing October 2016	3	Councillors Mountain and Shepherd and Mr D Jones	No appointments required at this stage
Chelmsford YMCA	1 year	1	Councillor Wilson	Councillor Shaw

Chelmsford Youth Strategy Group	1 year	1	Councillor Scott	Councillor Frascaona
City Centre Liaison Group	1 year	1	Councillor Alcock	Councillor Pooley
Danbury Lakes Country Park Forum	1 year	2	Councillors Poulter and Wright	Councillors Finnecy and Hyland
Essex Countywide Traveller Unit Joint Committee	No fixed term	1	Councillor Sullivan	Councillor J Sosin
Essex Health Overview and Scrutiny Committee	1 year	1	Councillor Sismey	Councillor Finnecy
Essex Police and Crime Panel	1 year	1 (and one substitute)	Councillor Shepherd (Substitute - Councillor Wright)	Councillor Lager (Councillor Springett)
Essex Shoreline Management Group – Elected Members Forum	1 year	1	Councillor Sismey	To be agreed
Essex Waste Partnership IAA Member Working Group	1 year	1	Councillor Sismey	Councillor Lardge
Essex Waste Partnership Member Board	1 year	1	Councillor Sismey	Councillor Moore
Fields in Trust	1 year from February 2019	1	Councillor Alcock	Councillor Lee
Galleywood Heritage Centre	1 year	1	Councillor Villa	Councillor Hyland
King Edward VI Grammar School Historic Foundation Governors	3 years commencing 1st July, 2017	4	Councillors Galley, Shepherd and Whitehead and Mr. A Sosin	Councillors Galley, Shepherd, A Sosin and Whitehead
Local Government Association – Assembly and Conference - Delegate	1 year	1	Councillor Whitehead	Councillor Robinson

Local Government Association – District Councils Network	1 year	1	Councillor Whitehead	Councillor Robinson
Marsh Farm Country Park Forum	1 year	2	Councillor L. Denston and Sismey	Councillors Roberts and Walsh
One Chelmsford Partnership Strategic Board	1 year	1	Councillor Whitehead (Substitute – Councillor Galley)	Councillor Robinson (Substitute – Councillor Pooley)
South Woodham Ferrers Swimming Pool Steering Group	1 year	2	Councillors R. Denston and Massey	Councillors Bentley and Massey
Springfield United Charities	4 years commencing May 2019	3	Councillors Hutchinson, Sullivan and Ward	Councillors Fuller and Tron and Mr R Stevens
The Barge Susan Trust	2 years commencing 1 st May 2019	1	Councillor F B Mountain	Mrs F B Mountain
William de Ferrers Centre Users Committee	4 years from September 2016	1	Councillor R Denston	Mr R Denston to continue
Flood Partnership Board	1 year	1	Councillor N Gulliver	Councillor M J Mackrory
Bradwell Local Community Liaison Council	1 year	1	Director of Public Places or representative	Director of Public Places or representative
Essex Society for Archaeology and History	1 year	1	Director of Corporate Services or representative	Director of Corporate Services or representative