

SOUTH ESSEX PARKING PARTNERSHIP JOINT COMMITTEE

THURSDAY 16th MARCH 2023 - 2.00pm

AGENDA ITEM 9

Subject	Brentwood proposal for the allocation of the agreed share of operational fund
Report by	Nick Binder, South Essex Parking Partnership Manager

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Purpose

- This report provides the Joint Committee with the proposal from Brentwood Borough Council on how they intend to use the agreed £186,000 allocation from the SEPP (South Essex Parking Partnership) operational fund in accordance with Section 55 of the Road Traffic Regulation Act 1984 (RTRA 1984).
- The Full £186,000 has been allocated over 3 projects.

Options

The Joint Committee can approve, amend, or reject the proposal

Recommendation(s)

It is recommended that the Joint Committee;

- Agree that the proposed schemes totalling £186,000 are in accordance with Section 55 of the RTRA 1984 and.

Authorise the South Essex Parking Partnership Manager to release these funds to Brentwood Borough Council from the SEPP parking account.

Consultees	Lead Officers from each of the Partner Authorities as set out in Appendix B of the Joint Committee Agreement 2022.
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1. Introduction

- 1.1 At its meeting on 28 July 2022 the Joint Committee was presented with a report with a recommendation that the Joint Committee approves the allocation of £1,302,000 from the operational fund between the seven Partnership authorities for schemes and projects which are in accordance with Section 55 of the RTRA 1984.

The Joint Committee agreed to equally share the £1,302,000 surplus (the amount remaining at the end of the previous Joint Committee Agreement) between the seven Partner Authorities (£186,000 each). It was also agreed that the funding will be released to the Partnership Authorities subject to the following criteria:

- Each partner authority will need to present a report for approval by the Joint Committee providing details of the proposed scheme(s) which will demonstrate that the funding will be fully used as per the requirements of Section 55 of the RTRA 1984.

This report provides the Joint Committee with information for the Brentwood Borough Council proposals.

2 **Brentwood Borough Council proposals**

2.1 **First Project - ANPR based Parking System**

Summary:

Install an ANPR based parking system, enabling the multi-storey car park, Coptfold Road, Brentwood to be secured, preventing unauthorised access. £65,520 is requested to fund this project.

Reason:

Current technology is outdated and is subject to frequent failures. There are also anti-social behavioural issues – particularly out of hours - and there has sadly been a suicide in recent years with subsequent attempts.

The Council's enforcement team manage some of the anti-social behaviour during patrols however, out of hours patrols are not every evening. The Council has plans to redevelop the Baytree Centre that the MSCP is adjacent to, therefore implementing the innovative technology now will help support the scheme coming forward at the Baytree Centre.

Proposed:

ANPR system to include payment terminals, door entry pads, entry lane barriers and ceiling mounted cameras.

Works will also be required to secure the car park through modifications to the entry and exit gates. It will also be necessary to secure the foyer/reception and to restrict the view of cars parked on the lower levels.

Costs:

	£	£
ANPR Parking System		
ANPR System	5,634	
Pay Station Terminals	10,308	
Intercom System	6,538	
Barriers	4,717	
Entry Pads	5,850	
Project Management/Civils	3,888	
Year 1 support	3,585	
Entry/Exit Gate modifications (estimated)	10,000	
Reception area (estimated)	15,000	
Total		65,520

2.2

Second Project – Re-lining car park bays

Summary:

Undertake re-lining of the car park bays in Bell Mead car park, Ingatestone. This will be beneficial in directing users of the car park. £5,500 is requested to fund this project.

Reason:

The current lines have faded, and it is difficult for car park users to determine where they should park. The car park offers parking to support local businesses within Ingatestone. The car park needs a refresh and bays need to be lined to ensure compliant parking.

Proposed:

There are c. 36 spaces that require re-lining, including a disabled bay.

Costs:

	£
Re-lining car park bays (estimated)	5,500
Total	5,500

2.3

Third Project – Car Park Improvements William Hunter Way

Summary:

Undertake excavation works to level the car park in William Hunter Way as well as re-lining of the car park bays and road markings. To install measures to reduce anti-social behaviour within the car park. £114,980 is requested to fund this project.

Reason:

William Hunter Way Car Park is Brentwood's most utilised pay and display car park. However, as a car park it is in need of enhancing. The car park suffers from large potholes and flooding. The lining of bays and road markings are deteriorating, and the car park is close to being deemed as not fit for purpose. The car park often suffers with anti-social behaviour most active within the evening of cars congregating to the back of the car park. Temporary measures have been installed however permanent fixtures are required.

Proposed:

Bays will be compliant with current standard of 2.9m x 5.5m enhancing the car park offering to the customer. This does reduce the number of current bays within the car park, however the MSCP in Coptfold road has capacity to take on the parking demand.

The car park will be excavated to reduce the levels in the car park, reducing the flooding within the car park. The car park will then be retarmacked and lined accordingly. Fencing that backs onto the residential side will be replaced and measures installed with permanent bollards to close off parts of the car park to reduce congregation of cars using the car park as a meeting point.

Costs:

	£
Planning & Evacuation	20,000
Tarmac	60,000
Lining	7,250
Fencing and Bollards	27,730
Total	114,980

3 How these proposals meet the requirements of the RTRA 1984 (s55)

The above proposals meet the criteria of subsection 4 (b) meeting all or part of the cost of the provision and maintenance by the local authority of off-street parking accommodation whether in the open or under cover.

- 4 If the Joint Committee approve these schemes totalling £186,000, Brentwood Borough Council will have no monies remaining from their allocation.

Conclusion

Brentwood Borough Council has provided a list of proposed schemes which meet the criteria of Section 55 of the RTRA 1984 to be approved by the Joint Committee.

It is recommended that the Joint Committee:

- Agree that the proposed schemes totalling £186,000 are in accordance with Section 55 of the Road Traffic Regulation Act 1985 and.

Authorise the South Essex Parking Partnership Manager to release these funds to Brentwood Borough Council from the SEPP parking account.

Appendices

None

Background Papers

The South Essex Parking Partnership Joint Committee Agreement 2011.

The South Essex Parking Partnership Joint Committee Agreement 2022.