

## Overview and Scrutiny Committee Decision and Action Sheet

<b>Summary of Decisions taken at last meeting</b>		
<b>Item Details</b>	<b>Decision taken at the meeting</b>	<b>Any comments</b>
Item 3 – Minutes of last meeting	Minutes were agreed with one member dissenting.	N/A
Item 4 – Decision and Actions Sheets from the minutes of the last meeting	Decision and Action sheet was noted.	N/A
Item 8 – Report on the Cultural Strategy Task & Finish Group	Recommendations noted and approved.	Cultural Strategy to be moved to Chelmsford Policy Board.
Item 9 – Cabinet Portfolio Update – Growing Chelmsford	Update noted.	N/A
Item 10 – Cabinet Member for a Growing Chelmsford’s Annual Report on Housing Delivery	Annual Report on Housing Delivery noted.	N/A
Item 11 – Report on Decisions Taken Under Delegation to the Chief Executive	Report noted.	N/A
Item 12 – Work Programme	Work programme noted	Theatre T&F to reformulated and ToR to be circulated once membership has been completed.

Action Points			
Action Points agreed on 20 November 2023 meeting	Outstanding or Actioned?	Next steps	Officers to Action
<p>Work Programme to be looked at and amended as per Members' suggestions (as per agreed on July 2023 meeting):</p> <ul style="list-style-type: none"> <li>- Planning Enforcement Inform &amp; Debate</li> <li>- Essex Countywide Traveller Unit</li> <li>- Violence and Vulnerability Unit</li> <li>- Youth Engagement with Council</li> </ul>	Outstanding	<ul style="list-style-type: none"> <li>- Officers to reconvene outside Overview &amp; Scrutiny to make amendments to the work programme.</li> <li>- ECTU and VVU Reports/Presentations to be presented on <b>February 2024 meeting</b>.</li> <li>- Planning Enforcement Inform and Debate added to <b>April 2024 O&amp;S meeting</b> agenda (as per agreed with Chair and Vice Chair) (<i>April 2024 meeting subject to change due to pre-election period</i>).</li> </ul>	Louise Goodwin, Keith Nicholson, and Jan Decena
<p>Theatre Capital Refurbishment Review to be reformulated and terms of reference circulated after the November 2023 meeting.</p>	<p>Actioned – T&amp;F reformulated and first meeting commenced.</p> <p>Outstanding – Report of the T&amp;F group</p>	<ul style="list-style-type: none"> <li>- Theatre T&amp;F reformulated with previous and new members.</li> <li>- Terms of Reference approved by T&amp;F members.</li> <li>- First meeting facilitated on <b>24<sup>th</sup> January 2024</b>.</li> <li>- Second meeting to be facilitated – dates were sent to T&amp;F members.</li> </ul>	Louise Goodwin, Marc De'ath, and Jan Decena