

CHELMSFORD CITY COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE COUNCIL

held on 24 May 2023 at 7pm

PRESENT:

The Mayor, S Dobson
The Deputy Mayor, B Massey

Councillors C Adutwim, J Armstrong, N Bugbee, V Canning, H Clark, P Davey, A E Davidson, C K Davidson, S Davis, J A Deakin, N A Dudley, D Eley, K Franks, L Foster, J A Frascona, I D Fuller, M C Goldman, S M Goldman, I S Grundy, S Hall, J Hawkins, R J Hyland, J Jeapes, G B R Knight, JS Lardge, R J Lee, L Mascot, R J Moore, M O'Brien, V Pappa, G H J Pooley, J A Potter, S Rajesh, J M C Raven, S J Robinson, E J Sampson, S J Scott, T Sherlock, , A B Sosin, J E Sosin, M S Steel, S Sullivan, M Taylor, A Thompson, A G Thorpe-Apps, C R Tron, N M Walsh, R T Whitehead, P Wilson, and S Young

1. Apologies for Absence

Apologies for absence had been received from Councillors Chambers, D Clark, P Clark, John and Sismey.

2. Mayor's Announcements

The Mayor welcomed those new and returning members to the Council, following the recent local elections.

The Mayor informed everyone of the sad passing of former Councillor Kathleen Foreman, who had been the Deputy Mayor during 2001/2002.

The Mayor announced the sum of £16500, that had been raised by their two charities Farleigh Hospice and Parkinson's UK, which were the original charities chosen by Cllr John Galley. The Mayor highlighted their efforts to not just raise money, but to also raise the profile and publicity of both charities. The Mayor thanked her charities committee for their support during the year.

The Mayor also presented Jackie Galley with her Past Mayor and Mayoress badge.

The Mayor also presented Judge Gratwicke with a small gift, who had recently retired as the Honorary Recorder of Chelmsford.

3. Election of Mayor and Deputy Mayor

Election of Mayor

On the nomination of Councillor Robinson, seconded by Councillor Thorpe Apps, it was

RESOLVED that Councillor L Mascot be elected Mayor of the City of Chelmsford for the ensuing year.

Appointment of Deputy Mayor

On the nomination of the Mayor, seconded by Councillor M Goldman, it was

RESOLVED that Councillor J Deakin be appointed as the Deputy Mayor of the City of Chelmsford for the ensuing year.

4. Declarations of Acceptance of Office

Councillor Mascot made the declaration of acceptance of office as Mayor and took the chair. Councillor Deakin then made the declaration of acceptance of office as Deputy Mayor.

5. Mayors Consort and Deputy Mayoress

The Mayor introduced to the Council her Consort for her year in office, her husband, Ian Mascot. The Deputy Mayor introduced the Deputy Mayoress, her daughter, Helen Deakin.

The retiring Mayors Consort, Keith Dobson, congratulated the Mayor's Consort, Ian Mascot, and invested him with the Badge of Office.

The retiring Deputy Mayoress, Ali Massey, congratulated the Deputy Mayoress, Helen Deakin, and invested her with the Badge of Office.

6. Address by the Mayor

The Mayor thanked the Council for electing her and expressed appreciation for the work of Councillor Dobson during her year in office.

7. Retiring Mayor and Retiring Deputy Mayor

Councillor Whitehead and Councillor Pooley then thanked Councillor Dobson for her services as Mayor. Councillor Dobson expressed her appreciation for the support given to her by her Consort, Keith Dobson, Councillor Massey as her Deputy Mayor and Ali Massey as the Deputy Mayor's Consort.

- Cabinet Deputy for Finance and Audit	Councillor Joanne Hawkins
Deputy Leader and Cabinet Member for a Connected Chelmsford	Councillor Marie Goldman
Cabinet Member for a Greener and Safer Chelmsford - Cabinet Deputy for Community Safety	Councillor Rose Moore Councillor Donna Eley
Cabinet Member for an Active Chelmsford	Councillor Natacha Dudley
Cabinet Member for a Growing Chelmsford - Cabinet Deputy for Economy & Strategic Projects	Councillor Ian Fuller Councillor Simon Goldman
Cabinet Member for a Fairer Chelmsford	Councillor Lynne Foster

3. the members of the Council indicated below be noted as the opposition spokesperson on the Cabinet function areas referred to:

Function	Conservative Group
Leader's Responsibilities	Councillor Roy Whitehead
Cabinet Deputy for Finance and Audit	TBC
Cabinet Member for a Connected Chelmsford	Councillor Andrew Thorpe-Apps
Cabinet Member for a Greener and Safer Chelmsford	Councillor Bob Massey
Cabinet Deputy for Community Safety	Councillor Philip Wilson
Cabinet Member for an Active Chelmsford	Councillor Julia Jeapes
Cabinet Member for a Growing Chelmsford	Councillor Mike Steel
Cabinet Deputy for Economy and Strategic Projects	Councillor James Raven
Cabinet Member for a Fairer Chelmsford	Councillor Susan Sullivan

4. the following Committees and the Treasury Management Sub-Committee be appointed for the year 2023/24 with the membership and Chairs indicated:

<i>Body</i>	<i>Seats</i>	<i>Allocation</i>	<i>Membership</i>
Audit and Risk Committee	9	Liberal Democrat – 6	Cllr Nora Walsh (Chair) Cllr Nicola Bugbee Cllr Dan Clark

		Conservative - 3	<p>Cllr Natacha Dudley Cllr Kieron Franks Cllr Andrew Sosin</p> <p>Cllr Ian Grundy Cllr Barry Knight Cllr James Raven</p>
Chelmsford Policy Board	13	<p>Liberal Democrat – 7</p> <p>Conservative – 5</p> <p>Chelmsford Independents Group – 1</p>	<p>Cllr Charlene Adutwim (Chair) Cllr Graham Pooley Cllr Eleanor Sampson Cllr Terry Sherlock Cllr Andrew Sosin Cllr Nora Walsh Cllr Sue Young</p> <p>Cllr Julia Jeapes Cllr Bob Massey Cllr Murrough O'Brien Cllr Andrew Thorpe-Apps Cllr Roy Whitehead</p> <p>Cllr Paul Clark</p>
Employment Committee	5	<p>Liberal Democrat – 3</p> <p>Conservative - 2</p>	<p>Cllr Stephen Robinson Cllr Marie Goldman Cllr Rose Moore</p> <p>Cllr Janette Potter Cllr Roy Whitehead</p>
Governance Committee	7	<p>Liberal Democrat – 5</p> <p>Conservative - 2</p>	<p>Cllr Chris Davidson (Chair) Cllr Hazel Clark Cllr Donna Eley Cllr Smita Rajesh Cllr Janetta Sosin</p> <p>Cllr Janette Potter Cllr Mike Steel</p> <p>And two independent persons (appointed under section 28(7) of the Localism Act 2011)</p> <p>NOTE – There are also three Parish Council representatives on the Committee</p>
Licensing and Regulatory Committee (Depending on the matters to be considered this Committee	13	Liberal Democrat – 7	<p>Cllr Richard Lee (Chair) Cllr Nicola Bugbee Cllr Dan Clark Cllr Pete Davey</p>

will sit as either the Regulatory Committee or as the Licensing Committee)		<p>Conservative – 5</p> <p>Chelmsford Independents Group - 1</p>	<p>Cllr Ann Davidson Cllr Julia Frascona Cllr Smita Rajesh</p> <p>Cllr Nicolette Chambers Cllr Ashley John Cllr Vetri Pappa Cllr Steph Scott Cllr Philip Wilson</p> <p>Cllr Steve Davis</p>
Overview and Scrutiny Committee	13	<p>Liberal Democrat – 7</p> <p>Conservative – 5</p> <p>Chelmsford Independents Group – 1</p>	<p>Cllr Ashley Thompson (Vice Chair) Cllr Hazel Clark Cllr Pete Davey Cllr Jude Deakin Cllr Ann Davidson Cllr Kieron Franks Cllr Sue Young</p> <p>Cllr Julia Jeapes (Chair) Cllr Victoria Canning Cllr Sue Dobson Cllr Barry Knight Cllr Mark Taylor</p> <p>Cllr Steve Davis</p>
Planning Committee	13	<p>Liberal Democrat – 7</p> <p>Conservative – 5</p> <p>Chelmsford Independents Group – 1</p>	<p>Cllr Janetta Sosin (Chair) Cllr Steve Hall Cllr Jennie Lardge Cllr Richard Lee Cllr Eleanor Sampson Cllr Ashley Thompson Cllr Chloe Tron</p> <p><i>Cllr Julia Frascona (SUB)</i> <i>Cllr Graham Pooley (SUB)</i> <i>Cllr Nora Walsh (SUB)</i></p> <p>Cllr Jacob Armstrong Cllr Sue Dobson Cllr Vetri Pappa Cllr Andrew Thorpe-Apps Cllr Philip Wilson</p> <p><i>SUB TBC</i></p> <p>Cllr Richard Hyland</p>

Treasury Management and Investment Sub-Committee	5	Liberal Democrat – 3 Conservative - 2	Cllr Chris Davidson (Chair) Cllr Kieron Franks Cllr Steve Hall Cllr Susan Sullivan Cllr Roy Whitehead
<p>5. Councillor Sosin be appointed as the Council's representative on the South Essex Parking Partnership with Councillor S Goldman as substitute.</p> <p>6. The persons named below be appointed as the Council's Equality and Diversity Champions and Climate and Ecology Ambassador</p> <p>7. The persons named below be appointed to represent the Council on the outside bodies referred to for the period indicated.</p>			
<p>Equality and Diversity Champions</p> <p>Cllr Charlene Adutwim Cllr Ann Davidson (Older Persons Champion) Cllr Jude Deakin (Armed Forces Champion)</p> <p>Climate & Ecology Ambassador Cllr Terry Sherlock</p>			
<i>Body</i>	<i>Term of Office</i>	<i>No. of Representatives</i>	<i>New representative(s)</i>
Chelmer & Blackwater Navigation Advisory Committee	1 year	1	Councillor Lee
Chelmsford Age Concern	1 year	1	Councillor A Davidson
Chelmsford Business Board	1 year	1	Councillors M Goldman and S Goldman
Chelmsford Business Improvement District	1 year	1	Councillor S Goldman
Chelmsford CAB Trustee Board	1 year	2	Councillors H Clark and Rajesh
Chelmsford Council for Voluntary Service	1 year	1	Councillor Young
Chelmsford Cultural Development Trust	1 year	1	Councillor Frascona

Chelmsford Educational Foundation	3 years commencing May 2023	2	Councillor Frascaona and Young
Chelmsford Fairtrade	1 year	1	Councillor Dudley
Chelmsford Local Highways Panel	1 year	2	Councillor Franks Councillor Scott
Chelmsford United Charities	Until end of 2023, when constitution is expected to change.	4	Councillor Dudley, Mr Ron Alcock Mr David Jones, and Mrs F B Mountain
Chelmsford YMCA	1 year	1	Councillor Deakin
Chelmsford Youth Strategy Group	1 year	1	Councillor Franks
Danbury Lakes Country Park Forum	1 year	2	Councillor Hyland
Essex Countywide Traveller Unit Joint Committee	No fixed term	1	Councillor J Sosin
Essex Police, Fire and Crime Panel	1 year	1	Councillor Eley
Essex Waste Partnership Member Board	1 year	1	Councillor Moore
Flood Partnership Board	1 year	1	Councillor Moore
Galleywood Heritage Centre	2 years commencing May 2023	1	Councillor Hyland
King Edward VI Grammar School Historic Foundation Governors	3 years commencing 1st July 2023	2	Councillor A Sosin and Mrs Myra Merchant
Local Government Association – Assembly and	1 year	1	Councillor Robinson

Conference - Delegate				
Local Government Association – District Councils Network	1 year	1	Councillor Robinson	
Marsh Farm Country Park Forum	1 year	2	Councillor Sherlock	
One Chelmsford Partnership Strategic Board	1 year	1	Councillor Robinson (Substitute – Councillor Eley)	
PATROL (Parking and Traffic Regulations Outside London) Adjudication joint Committee.	1 year	1	Councillor Fuller	
Springfield United Charities	4 years commencing May 2023	3	Councillors Fuller and Tron and Mr R Stevens	
Success Essex (formerly the Essex Business Board)	1 year	1	Councillor M Goldman	
Tech Ambassadors	1 year	2	Councillors M Goldman & Walsh	
The Barge Susan Trust	2 years commencing May 2023	1	Mrs F B Mountain	
Bradwell Local Community Liaison Council	1 year	1	Director of Public Places or representative	Director of Public Places or representative
Essex Society for Archaeology and History	1 year	1	Director of Connected Chelmsford or representative	Director of Connected Chelmsford or representative

8. Part 3.2.3 of the Constitution be amended to reflect the changes to the number of places on the bodies referred to above.
9. The Legal and Democratic Services Manager, after consulting the relevant Group Leaders, be authorised to:

- (a) make appointments to an Employment Appeals Committee should the need for that Committee arise; and
 - (b) make appointments to or approve other changes to the representation of other non-Executive bodies that become necessary during the municipal year, provided that the political balance of those bodies continues to be observed.
10. The Legal and Democratic Services Manager, after consulting the political Groups, be authorised to finalise, amend or add to the appointments to Outside Bodies and to make any changes to them during the municipal year.

11. Appointment of Independent Persons and Parish Representatives to Governance Committee

The Council was requested to approve the appointment of two new Independent Persons in addition to the re-appointment of the existing ones and one Parish Representative to the Governance Committee as recommended by the Governance Committee in March 2023. The Council was also asked to amend the terms of reference to reflect the changes.

RESOLVED that

1. Mr Jeremiah and Mr Lamb be appointed as two of the Council's Independent Persons together with the re-appointment of the existing Independent persons (Mrs Gosling and Mrs Mills) and;
2. the Terms of Reference for Governance Committee be updated to reflect that between two and four Independent Persons can be appointed to the Governance Committee and;
3. that Cllr Peter Jackson (Great Waltham) be re-appointed as a parish representative to the Governance Committee.

The meeting closed at 7.59pm

Mayor