

NOTICE UNDER REGULATIONS 9 and 5 OF THE LOCAL
AUTHORITIES (EXECUTIVE ARRANGEMENTS)

(MEETINGS AND ACCESS TO INFORMATION) (ENGLAND)
REGULATIONS 2012

Notice is given that during the period referred to below it is intended that the following decisions, some of which are Key Decisions for the purposes of Regulation 8 of the above-mentioned Regulations, will be taken by Chelmsford City Council.

PERIOD COVERED BY THIS NOTICE: 1 to 31 March 2024

Decision Maker
Cabinet

Date of proposed decision
12th March 2024

Subject/Officer contact
Rob Hawes, Discretionary Business Rate Relief Policy 2024/25

Decision (if it is a Key Decision it is annotated KD)
For cabinet to agree changes to the 2024/25 Discretionary Rate Relief Policy to give effect to amended, fully-funded reliefs announced by Govt

Documents to be considered when making the decision
Report to Cabinet

Decision Maker
Cabinet

Date of proposed decision
12th March 2024

[Subject/Officer contact](#)

Changes to Treasury Management and Investment Sub Committee Terms of Reference

Lorriane Browne, Legal & Democratic Services Manager,
Lorraine.browne@chelmsford.gov.uk

[Decision \(if it is a Key Decision it is annotated KD\)](#)

To update the number of Councillors on the Sub-Committee from 5 to 7

[Documents to be considered when making the decision](#)

Report to Cabinet

[Decision Maker](#)

Cabinet

[Date of proposed decision](#)

12th March 2024

[Subject/Officer contact](#)

Community Funding Scheme: 2024/25 Discretionary Grant allocations to voluntary and community organisations.

Stuart Graham/Alison Chessell

[Decision \(if it is a Key Decision it is annotated KD\)](#)

To receive the recommendations of the Community Funding Panel and to agree the 2024/25 Discretionary Grant applications from the Community Funding Scheme.

[Documents to be considered when making the decision](#)

Report to Cabinet

[Decision Maker](#)

Cabinet

[Date of proposed decision](#)

12th March 2024

[Subject/Officer contact](#)

Temporary Accommodation Procurement and Placement Policy Statement

Paul Gayler

paul.gayler@chelmsford.gov.uk

[Decision \(if it is a Key Decision it is annotated KD\)](#)

Documents to be considered when making the decision

Report to Cabinet

To seek approval for a Temporary Accommodation and Placement Policy Statement which sets out how decisions are made on allocating to temporary accommodation and how such accommodation is procured.

Decision Maker

Cabinet

Date of proposed decision

12th March 2024

Subject/Officer contact

Tenancy Strategy

Paul Gayler

paul.gayler@chelmsford.gov.uk

Decision (if it is a Key Decision it is annotated KD)

To seek approval to formally consult on the draft Tenancy Strategy with Registered Providers

Documents to be considered when making the decision

Report to Cabinet

Decision Maker

Cabinet

Date of proposed decision

12th March 2024

Subject/Officer contact

Changes to the Council's Allocating and Spending CIL Document in relation to Chelmsford Garden Community

Jeremy Potter Spatial Planning Services Manager

Jeremy.potter@chelmsford.gov.uk 01245 606821

Decision (if it is a Key Decision it is annotated KD)

KD - To amend the Allocating and Spending CIL Document to agree in principle CIL receipts raised in Chelmsford Garden Community to be spent, if necessary, on infrastructure to support or mitigate the impact of development in Chelmsford Garden Community.

Documents to be considered when making the decision

Report to Cabinet

Decision Maker
Cabinet

Date of proposed decision
12th March 2024

Subject/Officer contact
External Funding Request

Decision (if it is a Key Decision it is annotated KD)

Documents to be considered when making the decision
Report to Cabinet

Decision Maker
Cabinet but if not possible decision to be taken using urgency powers

Date of proposed decision
To be confirmed

Subject/Officer contact
External Funding Request

Decision (if it is a Key Decision it is annotated KD)

Documents to be considered when making the decision
Report to Cabinet

Notes:

1. Documents other than those referred to may be submitted to the decision-maker.
2. The documents referred to (except those which contain exempt or confidential information) will be available on the Council's website five working days before the date the decision is to be taken. Alternatively, the documents and any others submitted to the decision-maker may be obtained by contacting Democratic Services at Chelmsford City Council, Civic Centre, Duke Street, Chelmsford CM1 1JE or by email committees@chelmsford.gov.uk
3. Those contact details should also be used by anyone who wishes to make representations in relation to any of those meetings or decisions being the subject of a Regulation 5 notification.
4. Membership of the Cabinet

Leader of the Council & Cabinet Member for Finance and Audit – Councillor Stephen Robinson

Deputy Leader and Cabinet Member for a Connected Chelmsford – Councillor Marie Goldman

Cabinet Member for an Active Chelmsford – Councillor Natacha Dudley

Cabinet Member for a Fairer Chelmsford – Councillor Lynne Foster

Cabinet Member for a Greener and Safer Chelmsford – Councillor Rose Moore

Cabinet Member for a Growing Chelmsford – Councillor Ian Fuller

Lorraine Browne, Legal and Democratic Services Manager

8 February 2024