

**NOTICE UNDER REGULATIONS 9 and 5 OF THE LOCAL  
AUTHORITIES (EXECUTIVE ARRANGEMENTS)**

**(MEETINGS AND ACCESS TO INFORMATION) (ENGLAND)  
REGULATIONS 2012**

Notice is given that during the period referred to below it is intended that the following decisions, some of which are Key Decisions for the purposes of Regulation 8 of the above-mentioned Regulations, will be taken by Chelmsford City Council.

**PERIOD COVERED BY THIS NOTICE: 1 to 31 October 2024**

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**Decision Maker**

Cabinet

**Date of proposed decision**

8<sup>th</sup> October 2024

**Subject/Officer contact**

Declaration of John Shennan Field as a Local Nature Reserve

Paul Van Damme, Parks and Green Spaces Manager,  
paul.vandamme@chelmsford.gov.uk

**Decision (if it is a Key Decision it is annotated KD)**

To make or not make a Local Nature Reserve declaration for John Shennan Field

**Documents to be considered when making the decision**

Report to Cabinet

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**Decision Maker**

Cabinet

**Date of proposed decision**

8<sup>th</sup> October 2024

**Subject/Officer contact**

Annual Financial Review Report

Phil Reeves, Accountancy Services Manager, [phil.reeves@chelmsford.gov.uk](mailto:phil.reeves@chelmsford.gov.uk)

**Decision (if it is a Key Decision it is annotated KD)**

To report on revenue and capital budgets along with a review of finances for the current year and future years.

**Documents to be considered when making the decision**

Report to Cabinet

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**Notes:**

1. Documents other than those referred to may be submitted to the decision-maker.
2. The documents referred to (except those which contain exempt or confidential information) will be available on the Council's website five working days before the date the decision is to be taken. Alternatively, the documents and any others submitted to the decision-maker may be obtained by contacting Democratic Services at Chelmsford City Council, Civic Centre, Duke Street, Chelmsford CM1 1JE or by email [committees@chelmsford.gov.uk](mailto:committees@chelmsford.gov.uk)
3. Those contact details should also be used by anyone who wishes to make representations in relation to any of those meetings or decisions being the subject of a Regulation 5 notification.
4. Membership of the Cabinet

Leader of the Council– Councillor Stephen Robinson

Deputy Leader and Cabinet Member for a Fairer Chelmsford – Councillor Lynne Foster

Cabinet Member for an Active Chelmsford – Councillor Natacha Dudley

Cabinet Member for Finance – Councillor Chris Davidson

Cabinet Member for a Greener Chelmsford – Councillor Rose Moore

Cabinet Member for a Safer Chelmsford – Councillor Donna Eley

Lorraine Browne, Legal and Democratic Services Manager

9 September 2024